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Minutes of Regular Meeting
of the
Board of Trustees
of
The Winnipeg School Division

**APPROVED BY THE
BOARD ON
SEPTEMBER 9, 2013**

Board Room, Administration Building,
Winnipeg, June 17, 2013.

The Regular Meeting of the Board of Trustees of The Winnipeg School Division was held this day at 7:00 p.m.

The Assistant Secretary-Treasurer called the meeting to order.

Present: Trustees R. Hildahl (Chair), M. Wasyliw, C. Collins, J. Sneesby, D. Bautista, M. Babinsky, A. Ramos, S. Hrynyk, K. Barr

In Attendance: P. Clarke, C. Caetano-Gomes, K. Seiler, R. Chartrand, D. Persaud, E. Barnaby, G. Heath, B. Lapointe, T. Bobby

APPROVAL OF THE AGENDA

Ramos-Wasyliw That the Agenda for the regular meeting of the School Board to be held this evening, June 17, 2013, be approved. – Carried.

Babinsky-Ramos That an in Camera item regarding William Whyte School be added to the Agenda. - Carried

The Agenda as amended was voted on and declared. – Carried.

READING AND CONFIRMING OF MINUTES

A copy of the minutes to be considered had previously been distributed to the Trustees. A motion was now adopted for these minutes to be taken as read, and approved as follows:

Ramos-Sneesby Regular Meeting – June 3, 2013

PRESENTATION AND CONSIDERATION OF REPORTS

Superintendent's Report No. 9-2013

Dated June 17, 2013

Policy/Program Committee Report 6-2013

Dated June 3, 2013

Finance/Personnel Committee Report No. 7-2013

Dated June 10, 2013

Pension Committee Report No. 4-2013

Dated June 12, 2013

Building/Transportation Committee Report No. 2-2013

Dated June 13, 2013

Superintendent's Report No. 9-2013

Collins-Barr	That Clause No. 1a (Accounts List/Summaries of Salaries and Wages) be approved. – Carried.
Collins-Wasyliw	That Clause No. 1b (Accounts List/Summaries of Salaries and Wages) be approved. – Carried.
Wasyliw-Hrynyk	That Clause No. 2 (2013/2014 Board Meeting Schedule) be approved. – Carried.
Collins-Barr	That Clause No. 3 (Interdivisional Program for Students with Autism (IPSA) be approved. – Carried.
Bautista-Collins	That Clause No. 4 (Hugh John Macdonald School – Roof Replacement 2013) be approved. – Carried.
Collins-Wasyliw	That Clause No. 5a (Shared Services to Private Schools – Home Economics / Industrial Arts Programming) be approved. – Carried.
Collins-Barr	That Clause No. 5b (Shared Services to Private Schools-Clinician Services) be approved. – Carried
Bautista-Barr	That Clause No. 6 (Sargent Park School – Roof Replacement 2013) be approved. – Carried.
Hrynyk-Ramos	That Clause No. 7 (Loan of Service) be approved. – Carried.
Bautista-Collins	That Clause No. 8 (Pupil Transportation Services) be approved. – Carried.
Hrynyk-Collins	That Clause No. 9 (Classification of Schools – 2013/2014) be approved. – Carried.
Collins-Barr	That Clause No. 10 (Request for Proposal (RFP) Provision of Computer Equipment (Desktops, Laptops, Ultrabooks)) be approved. – Carried.

Policy/Program Committee Report 6-2013

Hrynyk-Ramos	That the Policy/Program Committee Report 6-2013 be received (as information). – Carried.
Hrynyk-Ramos	That Clause No. 1 (Health/Physical Education Curriculum) be approved. – Carried.
Hrynyk-Ramos	That Clause No. 2 (Division Priorities 2013-2016) be approved. – Carried.

Finance/Personnel Committee Report 7-2013

Collins-Wasyliw That the Finance/Personnel Committee Report 7-2013 be received (as information). – Carried.

Pension Committee Report 4-2013

Collins-Bautista That the Pension Committee Report 4-2013 be received (as information). – Carried.

Building/Transportation Committee Report 2-2013

Bautista-Collins That the Building/Transportation Committee Report 2-2013 be received (as information). – Carried.

Bautista-Collins That Clause No. 1a) (Adult Crossing Guards) be approved. – Carried.

Bautista-Collins That Clause No. 1b) (Adult Crossing Guards) be approved. – Carried.

Bautista-Babinsky That Clause No. 2 (2014/15 – 2018/19 Five-Year Capital Plan) be approved. – Carried.

Bautista-Collins That Clause No. 3a (Ellen Douglass Building) be approved. – Carried.

Bautista-Collins That Clause No. 3b (Ellen Douglass Building) be approved – Carried.

Bautista-Collins That Clause No. 3c (Ellen Douglass Building) be approved – Carried.

ENQUIRIES AND ANNOUNCEMENTS181 – Gordon Bell – Grand Opening New Panther Green Space

Trustee Ramos informed trustees that he recently attended the opening of the Gordon Bell Field of Dreams and brought greetings on behalf of the Board of Trustees. Trustee Ramos congratulated the staff and students at Gordon Bell and is looking forward to having the field in full use by the students and the community.

182 – Board Meeting Agendas

In response to an enquiry from Trustee Babinsky regarding the posting of Board meeting agendas, the Board Administrative Assistant informed trustees that Procedural By-Law No. 1203 under section 14.5 states that the agendas will be available to the public after 9:00 a.m. the morning of the Board meeting and will be posted on the Division website. The time frame will be revisited to give better access to the public.

183 – Catered Meals

In response to an enquiry from Trustee Babinsky regarding catered meals, Trustee Collins, chair of the Finance/Personnel Committee indicated that this matter will be discussed at the first Finance/Personnel meeting in the 2013/2014 school year.

184 – Ward Boundaries

In response to an enquiry from Trustee Hrynyk regarding meeting dates for the Ward Boundaries Committee, the Chief Superintendent informed trustees that the Chair of the Committee and administration has been reviewing possible meeting dates.

185 – Hugh John Macdonald School Murals

Trustee Collins informed trustees that on June 6th she attended the school community feast for the unveiling of the mural on Bannatyne Avenue and Kate Street. The mural depicts the school itself, familiar neighbourhood landmarks, and various nations and cultures.

It's the result of collaboration between artists Ursula Neufeld and Annie Bergen, 20 Youth Peacebuilding facilitators from Canadian Mennonite University and the University of Winnipeg, 230 Hugh John Macdonald students, 30 staff members and 100 members of the community.

186 – Patrol Reception

Trustee Bautista informed trustees that she attended the Patrol Reception held on June 4th along with Trustee Collins, Babinsky and Hrynyk. She thanked the Winnipeg Police Service for supporting the event and helping keep our community safe.

187 - Kent Road School Field Day

Trustee Bautista informed trustees that on June 6th she attended the Jelly Bean field day at Kent Road School. It was a great event and the students had a lot of fun.

188 - CSI Fundraiser

Trustee Bautista informed trustees that students from Norquay School will be participating in the Community School Investigators (CSI) program.

189 - Long Service Tea

Trustee Bautista thanked the administration for hosting the Long Service Tea on June 7th, 2013. It was a wonderful event and the guests really enjoyed themselves.

190 – Final Meeting

Trustee Hildahl informed that it has been a privilege to sit Chair of the Board of Trustees during the past two years and thanked the trustees for the opportunity to serve at this level. The Board takes a great deal of pride in the leadership of Chief Superintendent Pauline Clarke and knows her to be a strong and compassionate leader. It has been a joy to witness the constant evolution and improvement taking place in the education of our children thanks to the highly professional staff of the Winnipeg School Division. The Board encounters many challenges and therefore is very pleased to be working with trustees who value our children and value their education.

Trustee Hildahl also hopes that we have a productive final year of our collective mandate as a board, always concentrating on issues related to the education of our children.

NEW BUSINESS

191 - Condolences

The following motion was adopted by a silent standing vote:

That the Board’s sympathy be recorded, with regret, in the bereavement of the following:

On May 26, 2013, Alyce Borys, Retired Clerk, a member of our staff for 37 years;

and that this motion be adopted by a silent standing vote. – Carried.

192 - By-Law No. 1216 – SECOND READING

Religious Instruction at Sargent Park School

Babinsky-Bautista That By-Law No. 1216, a by-law of The Winnipeg School Division for the purpose of permitting religious instruction at Sargent Park School, be now and read a second time in short.

Babinsky-Ramos That a recorded vote be taken. – Carried.

The motion, was voted on and declared – Carried, the vote being recorded as follows:

Ayes: Trustees Sneesby, Ramos, Babinsky, Collins, Hildahl, Bautista -6
Nays: Trustees Wasyliw, Barr, Hrynyk -3

By-Law No. 1216 then read accordingly.

193 – Salary Negotiations for Senior Administration

Motion, notice of which was given by Trustee Babinsky June 3, 2013:

Babinsky-Wasyliw That the salary negotiations for the senior administration be separate from the negotiated salary agreements with the Winnipeg Teachers’ Association.

Collins-Barr That this item be referred to the Finance/Personnel Committee. – Carried.

194 – Winnipeg School Division Recorded Votes

Motion, notice of which was given by Trustee Babinsky May 6, 2013:

Babinsky-Ramos

That the rules be suspended to permit the following matter to be reintroduced on the Agenda in the proper format:

In order for school trustees in the Winnipeg School Division to be more accountable and transparent, a Winnipeg School Division School Trustee (voting board member) shall be able to ask for recorded vote without any stipulations. – Defeated.

Babinsky-Ramos

That a recorded vote be taken. – Carried.

The motion, was voted on and declared – Defeated, the vote being recorded as follows (vote required to be unanimous):

Ayes: Trustees Babinsky, Wasyliw, Ramos, Sneesby, Hildahl -5

Nays: Trustees Hrynyk, Collins, Barr, Bautista -4

195 – Winnipeg Free Press Article – Recorded Votes

Motion given by Trustee Babinsky June 17, 2013:

Babinsky-Ramos

That the Winnipeg School Division retract or correct the statement made by Trustee Barr to the Winnipeg Free Press in an article by Randy Turner dated June 5, 2013 which read as follows: “Asked to describe “many,” Barr estimated it to be at least three times each board meeting” as it is incorrect and misleading. – Defeated.

196 – Building Projects

Bautista-Collins

That during the months of July and August 2013, authority be granted to the Chief Superintendent in consultation with the Board Chair and Secretary-Treasurer, to award tenders for building projects to the lowest acceptable bidder provided the tendered price is within the Division’s budgeted estimate for the project or has been approved by the Public Schools Finance Board, and that a report of all projects so approved be provided to the Board at the next regular meeting. – Carried.

197 – Signing Authority

Collins-Barr

That the Chief Superintendent and Senior Accountant, be named as temporary signing officers for the period July 1, 2013 to August 31, 2013. – Carried.

198 – Vice-Chair Pro Tempore

Hrynyk-Barr

That Trustee Bautista be appointed acting Vice-Chair pro tempore of The Winnipeg School Division for July and August 2013. – Carried.

AGENDA INFORMATION ITEMS

- Sneesby-Babinsky That Information Correspondence No. IC13-13 be received as information. – Carried. (Note: IC13-13 was superseded by letter dated June 12, 2013).
- Sneesby-Babinsky That Superintendent's Information Report No. 8-2013 be received as information. – Carried.

BUSINESS MATTERS AS DEFINED IN RULE 42.7

Committee of the Whole

- Babinsky-Sneesby That the Board recess into Committee of the Whole in camera at this time. - Carried.

The Board then recessed into Committee of the Whole in camera at 8:12 p.m. with Trustee Wasyliw in the Chair.

Upon the Board resuming in public session at 8:30 p.m., Trustee Wasyliw, the Chair of the Committee of the Whole presented the following recommendations of that Committee:

199 – Leaves of Absence – Without Salary

- Wasyliw-Sneesby That the leaves of absence without salary as outlined in the confidential report dated June 17, 2013 be granted. – Carried.

200 – New N-8 School in Waterford Green Development Option to Purchase Property

- Wasyliw-Babinsky That, subject to Public Schools Finance Board approval, the proper officers of the Division be authorized to enter into an option to purchase agreement with Terracon Developments Inc. for the purchase of approximately 9.25 acres of property for a future N – 8 school located in the Waterford Green Development in the northwest corner of the Division. – Carried

201 – Administrative Appointments – Principals

- Wasyliw-Hrynyk That effective September 3, 2013, Douglas Taylor be appointed to the position of Principal at St. John's High School. - Carried.
- Wasyliw-Babinsky That effective September 3, 2013, Neil Wilcox be appointed to the position of Principal at Luxton School. – Carried.

202 – Administrative Appointment – Supervising Vice-Principal

- Wasyliw-Barr That effective September 3, 2013, Bryan Magnusson be appointed to the position of Supervising Vice-Principal (C) position at Winnipeg Adult Education Centre. – Carried.
- Wasyliw-Collins That effective September 3, 2013, Jeffrey Deitz be appointed to the position of Supervising Vice-Principal (B) position at Daniel McIntyre Collegiate Institute. – Carried.

Trustee Wasyliv, the Chair of the Committee of the Whole reported that there was a discussion regarding Collective Bargaining – WANTE and William Whyte School.

The Meeting adjourned at 8:36 p.m.

Chair

Secretary-Treasurer

SUPERINTENDENT'S REPORT NO. 9 - 2013

To the Chair and Members
Winnipeg School Board

June 17, 2013

1. Accounts List/Summaries of Salaries and Wages

Summaries of salaries and wages paid during the month of May 2013, and Accounts List for the month of May 2013 have been provided to the trustees.

Recommendations:

- (a) That the list of Salaries and Wages paid during the month of May 2013, as summarized on Accounts List 2013-05 be approved and confirmed.
- (b) That the May 2013 list of payment of accounts be approved and confirmed.

2. 2013/2014 Board Meeting Schedule

Section 9.1 of Procedural By-law No. 1203 provides that Regular meetings of the Board be held during the first and third weeks during the school year at 7:00 p.m., unless otherwise ordered by a special motion, the schedule to be determined at the first regular meeting of the Board in each school year.

Recommendation:

That Regular meetings of the Board be held during the first and third weeks during the school year at 7:00 p.m. unless otherwise ordered by a special motion be approved for 2013/2014:

Regular Meetings/Special Meetings

September 9	February 3
September 16*	February 10*
September 23	February 24*
October 7	March 3
October 21	March 10*
October 28*	March 17
November 4	April 14
November 18	April 28*
November 25*	May 5
December 2	May 12*
December 9*	June 2
December 16	June 9*
January 13	June 16
January 20*	June 23 (12:00 if required)

*Special Meetings if required

3. Interdivisional Program for Students with Autism (IPSA)

For several years, the Interdivisional Program for Students with Autism (IPSA) has been operating under the auspices of Manitoba Education (ME) as a provincial program. The program is 80% funded through ME with the balance of costs to be paid by the Division where student resides.

The IPSA programs are located in the Division:

Middle Years - Churchill High School
Secondary - Grant Park High School

A program funding agreement in the amount of \$433,467 for the 2013/2014 school year has now been received from the Province for the IPSA programs operating out of Churchill and Grant Park High Schools.

Recommendation:

That the proper officers of the Division be authorized to enter into a program funding agreement with the Province for the Interdivisional Program for Students with Autism in the amount of \$433,467 for the 2013/14 school year.

4. Hugh John Macdonald School – Roof Replacement 2013

In a letter dated May 14, 2013, the Public Schools Finance Board authorized the Division to proceed with a roof replacement 2013 project at Hugh John Macdonald School.

Tenders were advertised for the project. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
Normandeau Roofing Ltd	\$315,061.00
Master Roofing Ltd.	321,034.00
Flynn Canada Ltd.	361,894.00
Oakwood Roofing & Sheet Metal Co. Ltd.	368,508.00
Northwestern Roofing Ltd.	374,161.00
Norwin Roofing Ltd.	376,721.00
Transcona Roofing Ltd.	394,960.48

Recommendation:

That, subject to Public Schools Finance Board approval, the tender of Normandeau Roofing Ltd. to supply all material and perform all work in connection with the roof replacement 2013 project at Hugh John Macdonald School be accepted, in accordance with the plans and specifications therefor, for the total amount of \$315,061.00, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with Normandeau Roofing Ltd. for the carrying out of the work.

5. Shared Services to Private Schools -
Clinician Services & Home Economics/Industrial Arts Programming

In accordance with Section 60 of the Public Schools Act, a school board may enter into an annual agreement with a private school for access to the school division clinician services or industrial arts and home economics programming. Grants are provided to the school division by the Province to address the costs related to the services or the programming provided to the private school.

Home Economics/Industrial Arts Programming

- a) Requests have been received from the following private schools to enter into shared services agreements for the provision of home economics and industrial arts programming for the 2013-2014 school year:

Holy Ghost School Inc.
Our Lady of Victory School
Red River Valley Junior Academy
St. Aidan's Christian School
St. Ignatius School Inc.

Clinician Services

- b) Requests have been received from the following private schools to enter into shared services agreements for the provision of clinician services for the 2013-2014 school year:

Al Hijra Islamic School	St. Aidan's Christian School
Balmoral Hall School	St. Charles Interparochial School
Faith Academy	St. Edward's School
Gray Academy of Jewish Education	St. Gerard School Inc.
Holy Ghost School Inc.	St. Ignatius School Inc.
Immaculate Heart of Mary Inc.	St. John Brebeuf School
Linden Christian School Inc.	St. Mary's Academy
Mennonite Brethren Collegiate	St. Maurice School Inc.
Oholei Torah School *	St. Paul's High School
Our Lady of Victory School	Westgate Mennonite Collegiate
Red River Valley Junior Academy	

* New Clinician agreement.

Recommendations:

- a) That the proper officers of the Division be authorized to enter into shared services agreements with the following private schools for the provision of home economics and industrial arts programming for the 2013/2014 school year:

Holy Ghost School Inc.
Our Lady of Victory School
Red River Valley Junior Academy
St. Aidan's Christian School
St. Ignatius School Inc.

- b) That the proper officers of the Division be authorized to enter into shared services agreements with the following private schools for the provision of clinician services for the 2013/2014 school year:

Al Hijra Islamic School	St. Aidan's Christian School
Balmoral Hall School	St. Charles Interparochial School
Faith Academy	St. Edward's School
Gray Academy of Jewish Education	St. Gerard School Inc.
Holy Ghost School Inc.	St. Ignatius School Inc.
Immaculate Heart of Mary Inc.	St. John Brebeuf School
Linden Christian School Inc.	St. Mary's Academy
Mennonite Brethren Collegiate	St. Maurice School Inc.
Oholei Torah School	St. Paul's High School
Our Lady of Victory School	Westgate Mennonite Collegiate
Red River Valley Junior Academy	

6. Sargent Park School – Roof Replacement 2013

In a letter dated May 22, 2013, the Public Schools Finance Board authorized the Division to proceed with a roof replacement 2013 project at Sargent Park School.

Tenders were advertised for the project. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
Master Roofing Ltd.	\$181,509.00
Norwin Roofing Ltd..	207,446.00
Normandeau Roofing Ltd.	213,616.00
Oakwood Roofing & Sheet Metal Co. Ltd.	231,350.00
Flynn Canada Ltd.	235,253.00
Transcona Roofing Ltd.	248,300.00

Recommendation:

That, subject to Public Schools Finance Board approval, the tender of Master Roofing Ltd. to supply all material and perform all work in connection with the roof replacement 2013 project at Sargent Park School be accepted, in accordance with the plans and specifications therefor, for the total amount of \$181,509.00, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with Master Roofing Ltd. for the carrying out of the work.

7. Loan of Service

Since the 2011/2012 school year, the Board has approved the loan of service of Paul Olson to The Manitoba Teachers' Society to serve as President of the Manitoba Teachers' Society on a full-time basis.

The Society has requested that the loan of service be extended for the 2013/2014 and 2014/2015 school years, ending August 31, 2015. The Society will reimburse the Division for salary and other salary-related costs.

Recommendation:

That the services of Paul Olson be loaned to the Manitoba Teachers' Society, on a full-time basis, for the 2013/2014 and 2014/2015 school years, the Society to reimburse the Division for salary and other salary-related costs.

8. Pupil Transportation Services

At the June 17, 2012 meeting of the Board, approval was given to extend the contract for one year with First Canada (formerly King Transportation Ltd.). First Canada hires and manages the bus drivers and mechanics and provides storage/parking of Division-owned buses.

Alternatives for the provision of services continue to be explored. Administration has discussed a one year extension with representatives of First Canada. They have proposed a contract renewal which includes an overall rate increase of 3.0%. The cost increase reflect overall operation costs and salary settlements reached between First Canada and drivers, mechanics and staff.

Recommendation:

That the proper officers of the Division be authorized to extend the contract with First Canada for the period July 1, 2013 to June 30, 2014.

Superintendent's Report No. 9-2013

9. Classification of Schools - 2013/2014

Pursant to the terms of the Collective Agreement with the Winnipeg Teachers' Association, schools are required to be reclassified annually on June 1 to be effective the September 1 following.

Recommendation:

That in accordance with the terms of the Collective Agreement, the classification of schools and administrative positions relating thereto, be as follows:

School Classification	2011/202 Average Enrolment	2012/2013 Average Enrolment (to May/13)	School	2012/2013 Classification		2013/2014 Classification	
				P	VP	P	VP
CLASS I 0-225	151	141	Argyle	I		I	
	201	198	Brock Corydon	I		I	
	223	224	Carpathia	I		I	
	223	197	Children of the Earth	I		I	
	192	213	Clifton	I		I	
	137	127	Collège Churchill	I		I	
	203	221	Earl Grey	I		I	
	125	126	Fort Rouge	I		I	
	144	151	Gladstone	I		I	
	154	147	Glenelm	I		I	
	195	181	Grosvenor	I		I	
	155	172	Harrow	I		I	
	201	216	Machray	I		I	
	204	205	Norquay	I	A (1)	I	A (1)
	201	194	Pinkham	I		I	
	214	189	Prairie Rose	I		I	
	132	146	Queenston	I		I	
	210	216	Rockwood	I		I	
198	190	Weston	I		I		
149	142	Wolseley	I		I		
CLASS II 226-450	429	413	Andrew Mynarski	II	A	II	A
	235	239	Champlain	II		II	
	384	377	David Livingstone	II	A	II	A
	250	271	Dufferin	II	A (1)	II	A (1)
	313	319	Faraday	II		II	
	279	273	George V	II		II	
	292	286	Hugh John Macdonald	II	A (1)	II	A (1)
	259	280	Inkster	II		II	
			Interdivisional Student Services	II		II	
	314	301	Isaac Brock	II	A (1)	II	A (1)
	345	339	Isaac Newton	II	A	II	A (1)
	376	410	J.B. Mitchell	II	A	II	A
	311	330	John M. King	II	A (1)	II	A (1)
	259	273	Kent Road	II		II	
	309	310	King Edward	II	A (1)	II	A (1)
	293	307	LaVerendrye	II		II	
275	265	Lord Roberts (+ED)	II	B	II	B	
295	290	Lord Selkirk	II		II		

Superintendent's Report No. 9-2013

School Classification	2011/202 Average Enrolment	2012/2013 Average Enrolment (to May/13)	School	2012/2013 Classification			2013/2014 Classification		
				P	VP		P	VP	
	250	243	Luxton	II			II		
	311	299	Montrose	II			II		
	299	302	Mulvey	II	A	(1)	II	A	(1)
	336	324	Niji Mahkwa	II	A	(1)	II	A	(1)
	246	233	Principal Sparling	II			II		
	257	258	Ralph Brown	II			II		
	248	267	River Elm	II			II		
	442	443	General Wolfe	II	A		II	A	
	314	318	Riverview	II	A	(2)	II	A	(2)
	255	289	Strathcona	II			II		
	344	352	Victoria-Albert	II	A	(1)	II	A	
	472	433	Wellington	III	A		II	A	
	297	312	William Whyte	II	A	(1)	II	A	(1)
CLASS III 451-675	624	659	Cecil Rhodes	III	A		III	B	
	688	627	Churchill (incl. College)	IV	B		III	A	
	537	496	Garden Grove	III	A		III	A	
	502	516	Greenway	III	A		III	A	
	579	560	Laura Secord	III	A		III	A	
	428	452	Lansdowne	II	A		III	A	
	464	464	Lord Nelson	III	A		III	A	
	446	461	Sacre Coeur	II	A		III	A	
	659	619	Meadows West	III	B		III	A	
	466	459	R.B. Russell	III	A		III	A	
	515	515	River Heights	III	A		III	A	
	490	474	Robert H. Smith	III	A		III	A	
	469	480	Robertson	III	A		III	A	
	587	543	Sister MacNamara	III	A		III	A	
	457	487	Shaughnessy Park	III	A		III	A	
	513	476	Tyndall Park	III	A		III	A	
CLASS IV 676-1000	806	815	Elmwood	IV	B	A (3)	IV	B	A (3)
	786	734	Gordon Bell	IV	B	A (3)	IV	B	A (3)
	930	884	Sargent Park	IV	B	A	IV	B	A
CLASS V Over 1000	1339	1214	Daniel McIntyre	V	C	C	V	B	B
	1183	1197	Grant Park	V	B	B	V	B	B
	1394	1341	Kelvin	V	C	C	V	C	C
	1914	1874	Sisler	V	C	C A	V	C	C A
	1159	1049	St. John's	V	B	A	V	B	A
	1040	1010	Stanley Knowles	V	B	A	V	B	A
	1198	1233	Tec Voc	V	B	B	V	B	B
	1124	1142	WAEC	V	C	C A (4)	V	C	C A (4)

- Note: (1) Special Circumstances: not affected by declining enrolment
 (2) Provision (D.L.C.) in Collective Agreement [Clause 10.01 (a)]
 (3) Board approved minimum of two vice-principals in junior/senior high schools with average enrolment greater than 650
 (4) W.A.E.C. enrolment includes the total program enrolment plus 25% of the Adult E.S.L. programs plus vice-principal for Adult Learning Centres

10. Request for Proposal (RFP) Provision of Computer Equipment (Desktops, Laptops, Ultrabooks)

Proposals were invited to supply computer hardware for use throughout the Division on an as-required basis according to specifications developed by the Division. A Review Committee comprised of representatives from the Secretary-Treasurer's department, Research, Planning and Systems Management, Information Systems and Education Technology was formed to analyze the proposals received, interview the companies and make a recommendation.

The Review Committee considered the background and capabilities of the organizations, reliability of their products based on third party ratings, warranty support, and total cost of ownership. After consideration of all of these factors; following are the overall rankings of the proposals received for desktop computers, ultrabooks and notebooks.

a) Notebook with 3 year warranty*

1. Lenovo @ \$597.36
2. Dell @ 597.00
3. Hewlett Packard @ \$629.00

b) Ultrabook with 3 year warranty

1. Dell @ \$808.00
2. Hewlett Packard @ \$915.00
3. Lenovo @ \$918.92

c) Desktop with monitor and 3 year warranty

1. Dell @ \$533.00
2. Lenovo @ \$568.47
3. Hewlett Packard @ \$575.00

* Includes battery

Administration is proposing a three year agreement with the vendors with an option to extend the agreement and with a stipulation that the agreement may be terminated if specification and/or pricing adjustments during the term of the contract are not satisfactory to the Division.

Officials from Apple indicated that the School Division is eligible for Education pricing available universally to individuals or institutions in accordance with Apple's purchasing agreement.

Recommendation:

That the proper officers of the Division be authorized to enter into an agreement with Lenovo Canada Inc. for the provision of computer notebooks and Dell Inc. for the provision of computer ultrabooks and computer workstations for the period from July 1, 2013 to June 30, 2016 with the option to extend the agreement for up to two additional years.

Respectfully submitted,

P.E. CLARKE
Chief Superintendent

POLICY/PROGRAM COMMITTEE REPORT NO. 6-2013

June 3, 2013

Winnipeg Public School Board
To the Chair and Members

Your Policy/Program Committee reports as follows:

1. Health/Physical Education Curriculum – Student Advisory Committee

Your Committee was advised that at a meeting held March 4, 2013, the Board adopted the following motions to refer the recommendations from the Student Advisory Committee regarding Health Curriculum to the Policy/Program Committee for review.

- a) That the Board of Trustees give consideration to providing two separate distinct courses/timetables for both the health education and physical education curriculum.
- b) That additional professional development be provided for educators that address topics on sexuality and gender identity.

Your Committee informed that Manitoba Education recently mandated two new Physical Education/Health Education (PE/HE) courses at grades 11 and 12 as a result of recommendations flowing from the Healthy Kids, Healthy Futures Task Force Report.

The aim of the curriculum is to provide students with planned and balanced programming to develop the knowledge, skills, and attitudes for physically active and healthy lifestyles. The vision is physically active and healthy lifestyles for all students.

The combined physical education/health education curriculum develops the knowledge, skills, and attitudes for maintaining physically active and health lifestyles. The curriculum focuses on making healthy decisions related to physical activity participation, healthy eating, substance use, sexual reproductive health, and injury prevention. It encourages schools to involve parents in planning for implementation of content that might be sensitive in some communities.

In grades 11 and 12 students must complete a physical activity practicum that addresses health-related fitness components. This physical activity practicum must be a minimum of 55 hours of moderate to vigorous physical activity which may accomplished through IN-class or OUT-of-class time. At the senior high level Physical Education/Health Education is a compulsory subject from grades 9 – 12. Manitoba Education requires four PE/HE credits for graduation. In grades 9 and 10 it is recommended that 50% of class time be devoted to PE-related learning outcomes, and 50% to HE-related learning outcomes.

Your Committee was informed that all grade 7-10 teachers responsible for Health Education are required to attend a mandatory 2.5 day Family Life/Sexuality education workshop, facilitated by the Health Education Consultant.

Your Committee was informed that a Secondary Family Life Education document developed by the Winnipeg School Division is used by teachers to teach family life/sexuality education in health classes. This resource is being revised to incorporate additional gender identity issues, enhance gender neutral language and be more inclusive of LBTT students. Opportunities exist within the outcomes in the grades 7-10, Manitoba Education, Physical Education/Health Education curriculum to address issues of gender identity.

Your Committee was informed that revisions are currently being made to the Division's Secondary Family Life Education document to address and become familiar with topics of gender identity, which will be available in the fall.

In addition, the Division will be retraining grades 7-10 teachers responsible for Family Life/Sexuality Education to address topics of gender identity and become familiar with how the topic of gender identity is incorporated into the revised grades 7-10 Secondary Family Life document. As well as training will be provided for grades 11 and 12 teachers responsible for teaching the Health Modules, to address topics of gender identity.

Your Committee also noted that Bill 18 may also require changes to the existing curriculum.

Recommendation:

That administration work with schools to ensure timetabling of minimum of 25% health/education within the health/physical education curriculum.

2. Division Priorities 2013-2016

Your Committee was informed that the Priorities of the Winnipeg School Division have been determined in a three-year block. The existing priorities were adopted in May 2010. They are:

1. To strengthen instructional and assessment strategies for all students using all available resources including the integration of technology.
2. To improve academic and behaviour support services for students with special needs (in accordance with the Standards for Student Services).
3. To strengthen and enhance Education for Sustainable Development initiatives that address environmental, social and economic issues world-wide.
4. To further improve school attendance and graduation rates through the exploration of additional programs and strategies.

Your Committee was informed that Schools and school divisions are expected to include these priorities and initiatives of Manitoba Education in their planning processes, as appropriate, by identifying and implementing outcomes and activities that support them.

Policy/Program Committee Report 6-2013

Your Committee was advised that at the end of January 2013, schools were asked for input into the areas they believe should be or continue to be priorities for the Winnipeg School Division for 2013-2016. In order to accomplish this, all schools were asked to implement the following process:

- a) Discuss with parents, staff and students at appropriate meetings the progress of the school in meeting the outcomes of the Priorities for 2010-2013 (consideration to include whether or not the priority area remain, or what additional supports may be needed to progress sufficiently in the priority area);
- b) Outline the process that was followed in consulting with the school community, parents, staff and students (if appropriate) regarding the identification of priorities for 2013-2016 (i.e. number of meetings, who was involved, etc.);
- c) Identify any new priority areas that may be recommended for the coming three years;
- d) Provide evidence required to measure successes for any new priorities identified.

Your Committee was advised that each school submitted their feedback to the Superintendent's Department, where it was reviewed and collated. In all schools, discussions were held regarding the progress made in regard to the priorities. All schools held discussions with parent councils and staff, and where appropriate, obtained the input from students.

Schools made recommendations as to whether or not the existing Priorities should continue. The responses are:

- Priority #1 – To strengthen instructional and assessment strategies for all students using all available resources including the integration of technology – *93% of schools would like this priority continued.*
- Priority #2 – To improve academic and behaviour support services for students with special needs (in accordance with the Standards for Student Services) – *100% of schools would like this priority continued.*
- Priority #3 – To strengthen and enhance Education for Sustainable Development initiatives that address environmental, social and economic issues world-wide – *92% of schools would like this priority continued.*
- Priority #4 – To further improve school attendance and graduation rates through the exploration of additional programs and strategies – *84% of schools would like this priority continued.*

Other initiatives such as Early Literacy, Aboriginal Perspectives, Supports for Newcomers (interpretive assistance at schools, supports, readily available materials & resources, after-school programs designed to meet the needs of newcomers), and Improving the Involvement of the Community in the Educational Process were also identified.

Your Committee was informed that the administration is recommending that the following four priorities be adopted for the Division for 2013-2016. Expected outcomes, activities and success indicators will be developed for these priorities:

1. To strengthen instructional and assessment strategies for all students using all available resources including the integration of technology.
2. To improve academic and behaviour support services for students with special needs (in accordance with the Standards for Student Services).
3. To strengthen and enhance Education for Sustainable Development initiatives that address environmental, social and economic issues world-wide.
4. To further improve school attendance and graduation rates through the exploration of additional programs and strategies.

Recommendation:

That the 2013-2016 Division Priorities for the Winnipeg School Division be adopted.

3. Community Protocol For Violence Risk Assessment

Your Committee agreed to defer Community Protocol For Violence Risk Assessment to the next Policy/Program Committee Meeting.

4. 2012/2013 Comprehensive Assessment Program

Your Committee agreed to defer 2012/2013 Comprehensive Assessment Program to the next Policy/Program Committee Meeting.

Respectfully submitted,

SUZANNE HRYNYK
Committee Chair

In Attendance:

Trustees: S. Hrynyk, R. Hildahl, M. Wasyliv, J. Sneesby, A. Ramos, M. Babinsky, K. Barr
Administration: P. E. Clarke, D. Persaud, K. Seiler, C. Caetano-Gomes, R. Chartrand, E. Barnaby,
D. Burgos, D. Edmond, J. Millar, J. Smerchanski, K. Leonard
Regrets: C. Collins, D. Bautista

FINANCE/PERSONNEL COMMITTEE REPORT NO. 7-2013

To the Chair and Members
Winnipeg Public School Board

June 10, 2013

Your Finance/Personnel Committee reports as follows:

1. Budget Discussions

Your Committee was provided with an overview of the 2012/2013 budget including: the significant budget shortfall created by an unprecedented 2.5% spike in enrolment and the additional costs required for teaching staff and educational programming for those 800 students; the related 4.2% increase in expenditures in the budget; the fact that there was no change (0%) in provincial funding for the Division; and the impact of the 2012/2013 school year budget on the property tax increases in both 2012 and 2013. Your Committee discussed how this was a departure from the 2005 to 2011 period during which property taxes on the typical residential property in the Division did not increase.

Your Committee was also advised that similar to the previous fiscal year, efforts in managing the budget in the current 2012/2013 year will likely result in a modest operating surplus. Administration continues to manage Board approved budgets with a view of achieving savings wherever practical.

Your Committee also reviewed the 2013/2014 budget and the choices made by the Board in achieving a sustainable budget. The importance of continuing to maintain school buildings and facilities by ensuring that the required investments are made in infrastructure was reiterated.

Potential challenges in developing the 2014/2015 budget were discussed. These include the current unknowns in projecting certain salary and benefit budgets, the potential of changes in levels of provincial funding for education and the specific allocation to school divisions which could result from alterations to the funding formula as well as the impact of general property reassessment by the City of Winnipeg.

There was further discussion about the importance of the Province continuing to focus efforts on improving the level of equalization support for school divisions to address the inequities in property assessment.

The Committee had discussions about the importance of continuing to explore enhancements to communication regarding the budget including information about the quality and value of programs and services for students in the Winnipeg School division, as well as further public consultations on the draft budget.

2. Budget Meetings

At a meeting held April 22, 2013, the Board of Trustees adopted a recommendation to refer the following motion to the Finance/Personnel Committee for review.

That the Winnipeg School Division to be more transparent and open to public, the Winnipeg School Division Budget meetings will be open for the general public to attend and that Winnipeg School Division no longer hold Budget meetings behind closed doors.

In response to an enquiry, your Committee was informed that under the Freedom of Information Protection of Privacy Act, school boards can meet privately when necessary to engage in frank discussion about matters such as personnel and budgeting and items that are prepared in draft format until approved by the Board.

Your Committee agreed to table this matter to the next Finance/Personnel Committee meeting pending further information from administration regarding additional opportunities to have open dialogue regarding budget.

3. Board Catered Food for Trustees and Administration

At a meeting held May 6, 2013, the Board of Trustees referred the following motion.

That the Winnipeg School Division no longer provide catered meals for trustees and senior administration.

Your Committee agreed to table this matter to the next Finance/Personnel meeting pending additional information regarding alternative meeting schedules and comparables to the Winnipeg School Division.

Respectfully submitted

CATHY COLLINS
Committee Chair

In Attendance:

Trustees: C. Collins, M. Wasyliw, R. Hildahl, D. Bautista, M. Babinsky, S. Hrynyk, J. Sneesby
Administration: P. E. Clarke, R. Appelmans, R. Chartrand, D. Persaud, K. Seiler, T. Bobby, E. Barnaby,
D, Burgos, B. Lapointe, K. Leonard
Regrets: K. Barr, A. Ramos

June 17, 2013

Pension Committee Report No. 4-2013

PENSION COMMITTEE REPORT NO. 4-2013

To the Chair and Members
Winnipeg Public School Board

June 12, 2013

Your Pension Committee reports as follows:

1. Contributions to the Pension Fund

Your Committee received the Statement of Contributions dated June 12, 2013 as information.

2. Pension Plan Membership, Pensioners and Disability Recipients

Your Committee received reports regarding the pension plan membership and disability recipients as information.

3. Disability Income Plan- Verbal

Your Committee discussed the payment of contributions for members receiving disability income benefits as well as the timelines and consequences for employees making applications to the disability fund.

Your Committee gave consideration to an application for disability income benefits on behalf of two members of the Plan. Disability benefits were approved for two members in accordance with the conditions of the Plan.

Respectfully submitted,

CATHY COLLINS
Chair

In Attendance:

Trustees:	C. Collins, R. Hildahl, D. Bautista, A. Ramos (12:19)
Representatives	P. Brown, L. Randa, R. Premack, B. Morrison
Observers:	J. Barrack, P. Harold, D. Bronk
Administration:	R. Appelmans, T. Bobby, K. Leonard
Actuary:	D. Ellement
Regrets:	S. Hrynyk, L. Tome

BUILDING/TRANSPORTATION COMMITTEE REPORT NO. 2-2013

To the Chair and Members
Winnipeg Public School Board:

June 13, 2013

Your Building/Transportation Committee reports as follows:

1. Adult Crossing Guards

Your Committee was informed that the position of Adult Crossing Guards was established in the 1982-1983 school year with the complement of six positions at the intersections of Kenaston and Lockston, Kenaston and Corydon, Ellice and Maryland, Ellice and Sherbrook, Salter and Logan, and McPhillips and Redwood.

Since that time, additional Adult Crossing Guard positions have been established on the basis of individual requests from schools/parent councils.

Your Committee was informed that in 2003, the administration was requested to conduct an analysis of the number and locations of the Adult Crossing Guards for consideration by the Building/Transportation Committee. The following criteria is used when determining the placements of Adult Crossing Guards:

- Number of lanes of traffic
- Divided or undivided roadway
- Presence of traffic control signals
- Presence of pedestrian crosswalks
- Any particular safety hazards
- Number of students crossing at the identified intersection
- Information from the Police as to traffic patterns
- Information from the Police as to number of accidents at intersection

Your Committee was informed that the Division presently has 60.67 Adult Crossing Guard positions assigned to 37 schools.

Your Committee was informed that two additional requests for Adult Crossing Guards for Stanley Knowles School and École LaVérendrye School have been received.

Your Committee was informed that Stanley Knowles School has one adult crossing guards located at King Edward Street and Inkster Street. The second request is for an adult crossing guard to be established at the corner of King Edward Street and Kinver Avenue.

Your Committee was informed that École LaVérendrye School is requesting an adult crossing guard for the intersection of Corydon Avenue and Lilac Street to cross students safely.

Your Committee agreed that the two additional requests for Adult Crossing Guards for Stanley Knowles School and École LaVérendrye School be approved.

Recommendations:

- a) That the request for an adult crossing guard at Stanley Knowles School be approved.
- b) That the request for an adult crossing guard at École LaVérendrye School be approved.

2. 2014/15 – 2018/19 Five-Year Capital Plan

Your Committee was informed that the Capital Support Program provides funding to School Divisions for major capital projects (new construction and renovations) and on-going capital support programs such as roofing replacements, structural upgrading, access renovations, portable classrooms and system replacements.

Your Committee was informed that each year, the Division must submit a Five-Year Capital Plan to the PSFB outlining priorities for new construction, additions, major renovations, access renovations, structural upgrading and systems replacements.

The Winnipeg School Division's 5 Year Capital Plan is developed by the Administration's Long Range Facility Planning Committee and submitted annually to the Building/Transportation Committee for review.

Recommendation:

That the appended Five-Year Capital Building Plan – 2014/15 – 2018/19 be approved for submission to the Public Schools Finance Board.

3. Ellen Douglass Building

Your Committee was advised that at a meeting held June 4, 2012, the Board of Trustees provided direction that a Property Review Committee be established with respect to 700 Elgin Avenue in accordance with the Division Properties Review Procedures.

As a result of the community consultations, the Ellen Douglass Property Review Committee proposes the following recommendations, in order of priority, to the Building/Transportation Committee.

Recommendations:

“That the Winnipeg School Division administration proceed with the disposal of the Ellen Douglass property in accordance with the Property Disposal Process and that priority be given to proposals as follows:

- a) The Ellen Douglass Property be maintained or developed as a permanent residential site to help address the shortage of affordable housing in the area. Housing should be primarily for families with young children but could also include residences for newcomers, seniors and people with disabilities.
- b) The property be maintained or developed as a mixed-use space. Specific possibilities include: a combination of housing, childcare, senior care; space for senior fitness; retail and community use space; a Mount Carmel/ Ronald McDonald house type facility; or a mixture of permanent housing and student housing. Other acceptable uses include: education and training such as an alternative high school; job-training; basic literacy and English as a second language for adults; a day care facility combined with training of childcare workers; a senior space which includes housing upstairs, senior drop in, senior fitness/re-fit style facility.
- c) To utilize the site as a park/ green space.”

Any new building or structure placed on the property, should be no larger than the current structure unless it conforms to the City of Winnipeg unamended secondary plan for the West Alexander and Centennial Neighborhood.

4. Staggered Bell Times

Your Committee was informed that as part of the discussions regarding the development of the 2013/2014 Budget, the Board of Trustees decided to implement adjusted bell times as a cost saving measure for the transportation of students.

Your Committee was informed that with the current universal start time across the Division, each bus can generally only be used once to transport students to and from school. It is important to note that the Winnipeg School Division is the only school division in the City of Winnipeg that has one common start time, in fact, a majority of school divisions and districts have implemented staggered bell times.

Your Committee was informed that the efforts in developing options focused on minimizing adjustments for families whose children received transportation services as well as for the general school population. Discussions took place with individual school administrators to ensure that possible challenges and obstacles would be addressed and built into the plan.

Your Committee was informed that to ensure appropriate discussion with parents and can occur, it is recommended that this plan be implemented in two parts. Individualized communication with parents of the students in special education centres would take place immediately to provide specific information for adjustments which would take place in September and to assist them with the transition.

Your Committee was informed that the second part of this plan would require discussions with parent advisory councils of affected schools.

Plans for other areas of the Division would also be developed in the fall term with implementation commencing in the following school year.

5. Sir John Franklin

Your Committee received a verbal update on the Sir John Franklin property. Your Committee was informed that an "Intention to Solicit Offers" information package has been provided to interested parties and it is anticipated that responses will be received in August.

6. Queenston Update

Your Committee was informed the Public Schools Finance Board has recently provided the Division with authority to proceed to tender the project. Bids are expected to be received in late July with contract award anticipated in late August or early September 2013 and construction to commence shortly thereafter.

7. Spruce Street Update

Your Committee was informed that the Division is continuing to explore different options regarding the lease property at Spruce Street.

Respectfully submitted

DARLYNE BAUTISTA
Committee Chair

In Attendance:

Trustees: D. Bautista, C. Collins, R. Hildahl
Administration: P. Clarke, R. Appelmans, R. Chartrand, C. Caetano-Gomes, K. Seiler, D. Persaud (12 :19), G. Heath, K. Leonard
Regrets: K. Barr